

# MEETING MINUTES

Meeting Date: October 27th , 2023

### Global Learning Committee-

Members present: Sue Mach, Sue Goff, Jennifer Bown, Kerrie Hughes, Stefanie Diaz-Zavala, Hayley Stupasky, Jane Forbes, Martha Bailey, Eden Francis, Michael Patterson, David Plotkin

#### France & Mexico Trips Discussion:

- France Summer 2023:
  - Trip was a success! Trip was very transformative for students.
- France Summer 2024:
  - Addressing Intent to Lead suggestions:
    - Jeff McAlpine could align this trip to World lit. course
      - Trip should be connected to an academic course.
    - Ernesto expressed needing buy-in from students in prep for pre-departure and trip experience. Ernesto is suggesting a 1 cr. Moodle workshop for pre-departure.
    - Offering a CPL option (challenge exam) for FR-103 or 203
      - Cross-listing the course (maybe assigning incompletes while on the trip)
    - Need participation from at least 10 students to break-even or for it to be financially feasible (covers 2 faculty).
      - Needs to be accessible to students on a broader scale (connecting more classes perhaps)
    - After experiencing complications with Canadian airline carriers, future airfare for this trip should ideally be with US airline carriers before heading over to Europe.
    - Classes, activities, and excursions will be better planned.
    - To allow for more prep time, planning the trip during a different season could be another suggestion to avoid excess weather conditions.
- Mexico Summer 2024:

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- David P. will not be able to sign-off on approval of this trip for next summer.
  - *Reasons:* No provider connected to trip; does not meet the 18<sup>th</sup> mth. Required timeline for preparation of the trip.
  - David and Ernesto will meet to discuss ways to support this trip in the future

#### Ireland Fall 2024 trip update:

- Planning is going great! All airfare has been paid off for participants. Last payments due Nov. 9<sup>th</sup>.
- 37 participants total; including 4 faculty.
- Kerrie met with Dru about the collection of travel documents.
  - Collection of documents from participants will be collecting via Elevate.
  - $\circ$  Kerrie will work on this for the Costa Rica trip and will take the lead.

### Costa Rica Summer 2024 trip updates:

- Two more information sessions were held this month. Two more students were recruited.
- Jenn and Kerrie are working on setting up Elevate for this trip.
- Kerrie created a Moodle page for the students with pre-departure materials.

#### Italy Summer 2025 Trip Updates:

- Laurette is having difficulty connecting with our EF Tours rep. for trip planning per Sue M.
  - Jenn will reach out to Hayley to connect them both
  - Possible delay might be due to the customizable elements of the trip that Laurette is planning (Montessori tour).

### Preparation of future trips (David's suggestions):

- Trips need at least 18 months prep time in advanced.
  - If trip is already established (yearly), prep timeline can be less.
- Trips need to have a provider before they can be approved.
  - Possibly include it as part of the pre-req of an intent to lead

## CLERY & First Aid:

- o If you are doing a study abroad, you need to complete the CLERY report training.
- Bob Cochran can arrange first aid classes for cohorts. If there is enough interest from the GLC group, we can request a group.
  - Sue will plan to reach out to him.
- Another alternative is to sign-up for the American Cross online course (\$37 course fee)

## Foundations Subcommittees:

- Subcommittees for scholarships and funding: Jenn B., Eden F., Stefanie Z.
- o <u>Subcommittees for fundraising:</u> Michael P., Kerrie H., Ernesto H. (tentatively)
- <u>Subcommittee for job description for part-time staff</u>: Martha B., Jenn B., Hayley S., Kerrie H.
  - Reconnect with David P. on what type of funding would be needed for this position
  - Sue will reconnect with David on asking for the funding.

## Upcoming Conferences:

- CCID: Community College for International Development Conference
  - o Feb. in Hilton Head in South Carolina from Feb. 23rd -26th
  - <u>2024 Annual Conference Community Colleges for International Development | CCID</u> (ccidinc.org)
  - Michael could possibly travel to this conference.

Next meeting: No meeting in Nov. due to holidays